

F6.(9)/2025/Exam-Conduct/

Date: 23.10.2025

NOTICE

Subject: Grant of MERCY CHANCE to all the students who admitted in various programmes under Ordinance 10, 11 & 25.

University has decided to grant **MERCY CHANCE for students who could not complete their degree** within the admissible / permissible period of the Programme

MERCY Chance (odd and even semester examination) to all the students of UG/PG courses who could not pass their course within the admissible chances/maximum duration of the courses under Ordinance 10, 11 and 25 as provided in the Scheme of Examination till **June 2025** subject to fulfillment of following criteria/ conditions:

1. Student who enrolled himself/herself for their particular course under Ordinance 10,11 and 25 and **have studied all semester/annual and also availed all his/her admissible chances as provided in the Scheme of Examination, stands availed /exhausted till the last exam for June 2025**, shall only be eligible for this **Mercy Chance**. If anyone who has any admissible chance to pass the degree at his/her credit, as of now, shall not be eligible for this Mercy Chance.
2. That the examinations of the papers of odd semesters will be conducted with examinations of odd semester's and even semesters with the examinations of even semesters. The Practical /Viva-Voce, if any, semester/annual will be conducted alongwith odd and even semesters examination. For this **Mercy Chance**, student(s) are required to submit their application alongwith number of papers/list of papers in which he/she desires to appear, the request **duly signed and forwarded by the respective Dean/Director/Principal of the USS/Affiliated Institutes/ Colleges latest by 06.11.2025** (Format Attached).
3. **Courses not covered under Ordinance 10, 11 and 25 and that have been governed under Statutory Bodies/Councils, the grant of Mercy Chance may be as per the norms applicable in the regulation of these bodies.**
4. In case of B.Ed or B.Ed (Special Education) etc., programmes, the rules regarding N+ period, as permissible will be applicable as per Statutory Body concerned.
5. That examination for **Mercy Chance** shall be held in **Offline mode only** and at the premises of University Campus/Affiliated Colleges.
6. That for this **Mercy Chance**, student who is desirous to appear for aforesaid chance has to pay the continuation fees of Rs. 25,000/- as approved for Mercy Chance in addition to reappear fee of Rs. 1200/- per subject/paper. **Fee once paid shall not be refunded/adjusted under any circumstances.**



7. That students are also advised that before submission of Application / OMR form and fee, they must check /ensure their eligibility, and in case of any doubt, they must confirm it from the Result Branch concerned. If any "ineligible student/candidate" submits his /her examination form and fee without ensuring his/her eligibility, the he/she will be solely responsible for the same and the examination fee deposited by him/her will not be refunded by the University in any case.
8. The examination for the Mercy Chance shall be conducted as per the Scheme/Syllabi, as applicable for each course.
9. All such students desirous of availing Mercy Chance are required to submit the application addressed to Controller of Examinations duly forwarded by respective Dean/Director/Principal of USS/Affiliated Institutes/Colleges.
10. Student is required to pay the continuation fee of Rs.25000/- (Rupees Twenty Five Thousand only) and reappear examination fees Rs.1200/- per subject shall be deposited in the form of Demand Draft in favour of Registrar, GGSIPU to Indian Bank, GGSIPU, Dwarka and thereafter receipt challan (in Original) will be submitted in Conduct Branch of Examination Division alongwith duly filled in Application & OMR form having attached Performa verified and forwarded by respective Dean/Director/Principal of USS/Affiliated Institutes/ Colleges from **24.10.2025 to 06.11.2025**. The students while applying for **Mercy Chance** are required to provide details/documents as required (*Name of the student, Enrolment No. programme name, Ordinance under which the programme falls, total number of papers, minimum papers required to pass for award of degree, number of academic break availed etc.*) in the enclosed format alongwith the application.
11. No Request for **Mercy Chance** after the last date will be entertained.
12. The schedule of examination/declaration of result will be notified depending on administrative requirement of the University and students will have no claim for early conduct of examination as well as declaration of result.

The examination for Mercy Chance in respect of Odd Semester will be held tentatively during December 2025 – January 2026 and Even Semester Examination in May – June 2026.


Y.S. KATARIA
Incharge – Conduct

Copy to :

1. All Deans/ Director/Principle-USS/Affiliated Institute & Colleges
2. In-charge UITS, with the request to upload the Notice on the University Website
3. Finance Officer, GGSIPU
4. Branch Manager, Indian Bank, GGSIPU Premises-with the request to accept fees from students/Institute/ College directly.
5. Guard File



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector 16-C, Dwarka, New Delhi – 110078
EXAMINATION DIVISION: CONDUCT BRANCH



F6.(9)/2025/Exam-Conduct/

Sr. No _____ (for office use only)

To,

The Controller of Examinations

Guru Gobind Singh Indraprastha University
Sector 16C, Dwarka,
New Delhi – 110078

Date: 23.10.2025

Photograph to be
attested by
Dean/ Director

Subject: Request for Grant of MERCY CHANCE

Respected Sir,

I _____ admitted in _____ Programme in _____ Year (Batch From _____ to _____) and failed to complete my programme within permissible period (N + 2 etc.). Therefore, I sincerely request you to kindly grant me one **Mercy Chance** in order to appear in End Term Examination (December 2025 – January 2026 & May – June 2026) for award of degree.

The following are the details of my subjects in which I am desirous of appearing:

(PLEASE FILLED IN CAPITAL LETTERS ONLY)

PROGRAMME:			
TOTAL NUMBER OF PAPERS TO APPEAR:			
MINIMUM NO. OF PAPERS REQUIRED FOR AWARD OF DEGREE:			
NUMBER OF ACADEMIC BREAKS AVAILED SO FAR:			
S.NO.	PAPER CODE (ODD SEMESTER/ ANNUAL)	SUBJECT NAME	
S.NO.	PAPER CODE (EVEN SEMESTER/ ANNUAL)	SUBJECT NAME	
STUDENT DETAILS:			
Name			
Enrolment No			
Institute Name			
Residential Address			
Contact Numbers Residential & Mobile			
Email			
FEE DETAILS:			
Continuation Fee (Rs.)	Odd Semester Fee (Rs.1200/- per paper) (Challan Number & Date)	Even /Annual Semester (Rs.1200/- Per Paper) (Challan Number & Date)	TOTAL (Rs.)
25,000/- (Fixed)			

I undertake that I have furnished the above information correctly.

(Signature of Student)

Verified by
Director of the Institute
Signature and Stamp
Dated